

School Location _____ CELEBREE Phone Number _____

This Enrollment Agreement is by and between Enchanted Child Care _____, LLC or Inc., as appropriate (hereinafter referred to as "CELEBREE") and:

Parent/Guardian Name (first, middle initial, last) _____

Enrollment Date _____

Child's Name (first, middle initial, last) _____

Child's First Day _____

Classroom Assignment _____

Student Information/Permissions:

Height: _____ DOB: _____
 Weight: _____ Program: _____
 Hair Color: _____ Eye Color: _____

Days of Attendance					
	M	T	W	Th	F
AM					
PM					

- | | | | |
|--|----------------|----------------|----------------|
| | Initial | Initial | Initial |
| | Yes | No | N/A |
1. I give **CELEBREE** permission to transport my child in its van, bus or any other mode of transportation operated by **CELEBREE** or parties approved by **CELEBREE**. _____
 2. I give **CELEBREE** permission to photograph or videotape my child with the intent to use these materials for promotional, advertisement or educational purposes without compensation to me or my child. _____
 3. I give **CELEBREE** permission to photograph or videotape my child with the intent to use these materials for the child developmental portfolio and the parents' daily report ONLY. _____
 4. I give **CELEBREE** permission to take my child outside daily as part of the scheduled curriculum. _____
 5. I give **CELEBREE** permission to put sunscreen on my child, which I have provided. _____
 6. I give **CELEBREE** permission to monitor my child through a closed circuit security system operated by **CELEBREE** or parties approved by **CELEBREE**. _____
 7. I give **CELEBREE** permission to use baby wipes, diaper rash ointment and/or other accoutrements on my child, which I have provided. _____
 8. My child has permission to sleep in a crib until the age of 12 months and a cot after the age of 12 months unless otherwise requested in writing. _____
 9. I acknowledge that I have access to the Celebree family handbook as found in the parent resource area of the Celebree public website at www.celebree.com. _____
 10. **Maryland residents:** I acknowledge that I have access to the consumer education brochure as entitled "A Parent's Guide to Regulated Child Care" as issued by the Maryland State Department of Education and available through their public website at <http://earlychildhood.marylandpublicschools.org/families>. _____
 11. I understand non-dander producing small pets (those without feathers or fur) may be present in the classroom. _____

Notwithstanding the foregoing permissions, I acknowledge that **CELEBREE** is under no obligation to provide the above-stated services to my child.

Children who exhibit the following signs or symptoms of illness are required to be picked up or remain home until they are symptom-free for twenty-four hours unless a licensed physician has cleared your child of being contagious, in writing:

- Temperature of 101 degrees or higher
- Skin rash
- Diarrhea and/or vomiting one or more times in the same day
- Evidence of lice infestation
- Any contagious disease or condition

Initial

Financial Terms and Conditions

- a) I agree to pay a non-refundable application fee of \$_____ at time of enrollment. If I withdraw my child, his/her classroom assignment may be filled by someone on the waiting list. If I choose to re-enroll, an opening would need to be available, and I agree to pay a new application fee. Additionally, I agree to pay a re-registration fee of \$_____, on or about May 1st of each year. If my child's start date is between February 1st and May 1st, the re-registration fee will not be charged for that year. Payment of this non-refundable re-registration fee in May, along with a security deposit, will also secure the child's spot for the fall academic school year.
- b) I agree to pay a weekly tuition rate of \$_____. This rate is subject to change and will be adjusted due to tuition increases upon thirty (30) days' prior written notice or scheduled program changes. I agree that all tuition payments will be automatically charged to the credit card on file or deducted from the checking or savings account authorized (see EFT form).
- c) I agree to pay a security deposit of \$_____.
- d) If there is an outstanding balance on my account at the close of business on each Wednesday, I agree to pay a late charge of \$_____. I agree to pay my account in full by Friday of that week. If my account is not paid in full by Friday, suspension of care may result, without further notice.

(See reverse side for additional Terms and Conditions.)

This Agreement will be governed by applicable state law and inures to the benefit of **CELEBREE**, its affiliates and successors.

I, _____, have read, understand and agree to all enrollment agreement terms and conditions, including the additional terms and conditions on the reverse. This Agreement is subject to change by **CELEBREE** upon thirty (30) days' notice.

Parent/Guardian Signature _____ Date _____

Home address _____ City _____ State _____ Zip _____

Cell phone no. _____ Email address _____

School Director Signature _____ Date _____

MARGINAL WORDS

Terms and Conditions (continued)

- e) A Family Discount will be applied to the lowest tuition rate when enrolling two or more FULL-TIME siblings.
- f) I agree to pay for any incidental fees related to my child's enrollment at **CELEBREE** or receipt of services. For example, I agree to pay all fees related to field trips and activities, including summer activities. I agree to pay such incidental fees in advance, but not later than on the next date on which tuition payments are due (see item g).
- g) I agree to pay tuition Monday of each week that child care is provided for my child. There is no tuition deduction for illness, holidays (see item q), an annual **CELEBREE** staff development day, or when **CELEBREE** is closed due to weather-related emergencies, acts of God or other circumstances beyond **CELEBREE'S** control, including but not limited to power, gas or water outages, and states of emergency.
- h) Children attending part-time **may not** alternate their days. Additional charges will be assessed at the daily drop-in rate if I wish for my child to attend any day other than their assigned days. Additional fees may be assessed for school closings, delayed openings or early dismissal days and for, including but not limited to, transition weeks from the academic school year to summer and from summer into the academic school year for school-aged children.
- i) I agree and understand that half-day programs are defined as either 6:30 a.m. until 12:30 p.m. or 12:30 p.m. until 6:30 p.m.
- j) Should a check be returned for insufficient funds, a fee of \$35.00 will be assessed to my account. If more than two checks are returned within a six-month time period due to insufficient funds, payment must be made by certified check or money order for a period of six months.
- k) Payment transactions by credit card or debit card with a credit card option will be assessed a surcharge that is not greater than **CELEBREE'S** cost of acceptance.
- l) A late fee of \$1.00 per minute per child will be charged if my child is in care past the normal operating hours. This fee will be paid to **CELEBREE** at the time I pick my child up after normal operating hours. If my child is in care more than 15 minutes after closing, every attempt will be made to locate the emergency contacts. **If a contact cannot be located within two hours, Child Protective Services may be contacted.**
- m) In the event I elect to change my child's program or withdraw my child from **CELEBREE**, I agree to provide **30 days advance written notice** to the Director. I understand my last week of tuition will be paid by my security deposit. In the event my security deposit does not cover the balance due, I agree to pay any outstanding balance before my child's last day of care.
- n) I understand I will be responsible for the weekly tuition rate if my child's status changes from drop-in to enrolled within thirty (30) days.
- o) I agree that if my account balance remains unpaid for thirty (30) days, I will be assessed a finance charge of 1½% per month on the amount outstanding. If any payment or other charge is not made when due, in addition to other remedies available to **CELEBREE**, **CELEBREE** reserves the right to take legal action to collect all charges due, and may also recover legal fees, court costs, administrative fees for collections, and related expenses incurred by **CELEBREE**.
- p) **CELEBREE** reserves the right to immediately dis-enroll a child in its sole discretion: (1) for inappropriate conduct (as determined by **CELEBREE**) by the child or parent; (2) when tuition is in arrears, or (3) if the parent does not provide, upon written request, a current written pediatrician's certification that a child is healthy and able to participate in **CELEBREE'S** programs without exposing other children to health risks.
- q) Holiday closings are New Year's Day, Memorial Day, Fourth of July, Labor Day, Columbus Day, Thanksgiving (Thursday and Friday) and Christmas (Eve and Day). **CELEBREE** will close at 4:00 p.m. on New Year's Eve and at 12:30 p.m. the Friday before Memorial Day and Labor Day. Should one of the holidays fall on a Sunday, **CELEBREE** will be closed the following Monday. Should one of the holidays fall on a Saturday, **CELEBREE** will be closed the Friday prior. The annual **CELEBREE** staff development will be held on Columbus Day. There are no reductions or prorating in weekly tuition rates due to these closings.
- r) **CELEBREE** does not condone and will not accept liability for care services provided outside standard **CELEBREE** business hours or non **CELEBREE** locations.
- s) If a **CELEBREE** employee is subpoenaed to testify in connection with or required to participate or cooperate in any litigation, claim or case in which **CELEBREE** is not a plaintiff or defendant and that I am involved in, I will reimburse **CELEBREE** for any costs incurred by **CELEBREE** resulting therefrom, including costs related to the employee's time and expenses, legal fees and/or court costs.
- t) Any controversy or claim arising out of or relating to this Agreement, or the breach thereof, shall be determined by final and binding arbitration administered by the American Arbitration Association ("AAA") under its Commercial Arbitration Rules and Mediation Procedures ("Commercial Rules"). There shall be one arbitrator agreed to by the parties within twenty (20) days of receipt by respondent of the request for arbitration or in default thereof appointed by the AAA in accordance with its Commercial Rules. The petitioner shall be required to pay all of the filing fees to initiate any arbitration. The award rendered by the arbitrator shall be final and binding on the parties and may be entered and enforced in any court having jurisdiction. The seat or place of arbitration shall be Baltimore, Maryland. Except as may be required by law, neither a party nor the arbitrator may disclose the existence, content or results of any arbitration without the prior written consent of both parties, unless to protect or pursue a legal right. The arbitrator shall only require the parties to disclose documents that they intend to rely on in presentation of their case at the hearing. The arbitrator is hereby authorized to award to the prevailing party the costs (including reasonable attorneys' fees and expenses) of any such arbitration.
- u) I, for myself and my successors and assigns, as parents, legal guardians or authorized custodians of my child, hereby release **CELEBREE** and each of its successors, affiliates, employees, and representatives from all claims, suits, losses, liabilities and judgments of whatever kind arising from or related to or in connection with my child's enrollment with **CELEBREE** including, without limitation, any loss or injury sustained by my child or myself as a result of my child's participation in activities sponsored or conducted by **CELEBREE** and/or its employees, excluding only intentional torts performed by an employee of **CELEBREE** during the time my child is in the care and custody of **CELEBREE**.

I have read, understand and agree to all enrollment agreement terms and conditions, including the additional terms and conditions. This agreement is subject to change by **CELEBREE** upon thirty (30) days' written notice.

Parent/Guardian Signature _____ Date _____